

VIRGINIA MUSEUM OF TRANSPORTATION, INC. TERMS AND CONDITIONS

Thank you for your order from The Museum Store at the Virginia Museum of Transportation, Inc., which is a Virginia corporation. Your purchase will help our Museum preserve and interpret its collections, support education in the community, and help to tell the story of transportation's role in the history of Virginia and the United States.

All orders are subject to the following terms and conditions.

PLACING AN ORDER

We encourage you to place your order online through the Virginia Museum of Transportation, Inc.'s Museum Store website. Your order is subject to stock availability. You will be notified if an item you have ordered is on back-order or out of stock, and you will have the option to cancel the order. No "rain checks" are available unless stated in writing on the website.

We accept Visa, MasterCard, and Discover.

If you would prefer to place an order over the phone, please call (540) 767-4651, Monday-Friday from 10am-5pm.

MEMBERS' DISCOUNT

Members of the Virginia Museum of Transportation, Inc. receive a discount when placing an order with our Museum Store, whether in person, online, or over the phone. If you are not a member of the Virginia Museum of Transportation, you may **click here to join to receive all of the benefits of membership.**

VIRGINIA MUSEUM OF TRANSPORTATION, INC. PRIVACY POLICY

PROTECTING YOUR PRIVACY

The Virginia Museum of Transportation, Inc. takes all reasonable precautions to protect your sensitive information. You may browse our Museum Store website without registering or submitting any personally identifiable information. However, in order to have access to certain features such as ordering from our Store, subscribing to the Museum's e-mail newsletter, or enrolling as a member, you must register with us online.

If you have any questions regarding the security of our website, please send an email to **destinations@vmt.org**.

DISCLOSURE OF INFORMATION

The Museum Store at the Virginia Museum of Transportation, Inc. will not sell, trade, or

rent your personal information to others. We will not share your postal or email addresses with anyone else without your approval.

Subsequent to your order, the Museum Store and/or the Virginia Museum of Transportation, Inc., may use your address information to send you correspondence or email promotions from the Museum. If you wish, you can opt-out at any time. We will not call you regarding promotions. All other information you provide when ordering is used solely for billing purposes and to fulfill your order. If we have trouble processing your order, we may use your contact information in order to notify you.

We may compile statistics about our visitors, customers, sales, traffic patterns, or related data, but these statistics will not include any personal identifying information.

E-MAIL FROM THE VIRGINIA MUSEUM OF TRANSPORTATION, INC.

Because of your relationship with the Museum as a customer of our online store, you may receive e-mail newsletter notifications of special events, activities or promotions at the Museum, usually no more frequently than once per month. You can opt-out of our emails at any time by clicking the link at the bottom of any e-mail newsletter received.

SURVEYS AND CONTESTS

Occasionally, the Virginia Museum of Transportation, Inc. may request information from customers through the use of surveys or contests. Participation in these surveys or contests is completely voluntary, and the customer, therefore, has a choice whether or not to disclose this information. Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of improving our online store.

COOKIES

“Cookies” are small files of information that are stored by your web browser on your computer’s hard drive. The cookies we use do not contain or collect any personal information. Most web browsers do accept cookies, but you can change your web browser’s settings to not accept cookies.

CHILDREN 12 AND UNDER

The Museum Store at the Virginia Museum of Transportation, Inc. does not solicit personal information from children 12 years of age and under and does not collect personally identifiable information from them. Children 12 years of age and under should remember that they are required to obtain an adult's permission before submitting any personal information to this, or any other website.

LINKING TO THIRD PARTY WEBSITES

This website may contain links to websites which are not affiliated with the Virginia Museum of Transportation, Inc. These websites operate independently of the Virginia Museum of Transportation, Inc. and have their own privacy policies. The Virginia Museum of Transportation, Inc. is not responsible for the privacy practices or the content of any third party websites, and such links are not intended to be an

endorsement by the Virginia Museum of Transportation, Inc. of the websites or their content. For your protection, you should review the privacy policy of any website you link to from our website.

REVISIONS

In response to changes in the law, policy or other factors, we may revise this Privacy Policy at any time by changing this posted information and such changes shall be effective immediately unless otherwise stated.

VIRGINIA MUSEUM OF TRANSPORTATION, INC. SECURITY POLICY

When you submit your credit card for any purchase, your transaction is encrypted using “Secure Socket Layer” (SSL) encryption to protect your payment information. Our SSL software is the industry standard and among the best software available today for secure commerce transactions. This software encrypts your personal information, including credit card number, name, and address, so that personal data cannot be read over the Internet.

VIRGINIA MUSEUM OF TRANSPORTATION, INC. REFUND, RETURN AND EXCHANGE POLICY

Merchandise will be accepted for exchange or refund ***with the sales receipt*** within 30 days from the date of purchase, provided the merchandise is in saleable condition. Shipping and handling charges are not refundable.

If you wish to return your merchandise for exchange or refund, or if your merchandise is defective or was damaged during shipping, please contact the Museum Store Manager for instructions on how to return your merchandise.

You may call (540) 767-4651 Monday-Friday, 10am to 5pm, or email **destinations@vmt.org** at any time.

VIRGINIA MUSEUM OF TRANSPORTATION, INC. SHIPPING AND DELIVERY POLICY

We make every effort to ship all in-stock items within 3 business days of receipt of your order. Please note that credit card authorization and verification must be received prior to processing.

Using the email address which you give us, we will notify you when your order ships, or if an item is temporarily out of stock.

All purchases are shipped via the US Postal Service (USPS). If ordering gifts for a special event or holiday, please allow 7 days for delivery. We will not be responsible for delays in shipping once the order has left the Museum.

At this time, we are shipping only to US addresses.

Purchase Amount	Shipping & Handling Fee
Up to \$10.00	\$5.50
\$10.01 to \$20.99	\$6.00
\$21.00 to \$35.99	\$7.50
\$36.00 to \$50.99	\$9.50
\$51.00 to \$74.99	\$11.00
\$75.00 to \$94.99	\$12.00
\$95.00 to \$149.99	\$14.00
\$150.00 & Up	\$16.50